

## LEGISLATIVE FACT SHEET

DATE: 01/08/19

BT or RC No: \_\_\_\_\_  
(Administration & City Council Bills)

SPONSOR: Parks, Recreation and Community Services/Office of the Director  
(Department/Division/Agency/Council Member)

Contact for all inquiries and presentation: \_\_\_\_\_

Provide Name: Bob Skalitzky, Chief of Natural and Marine Resources

Contact Number: 255-7912

Email Address: RSkalitzky@coj.net

**PURPOSE:** White Paper (Explain Why this legislation is necessary? Provide; Who, What, When, Where, How and the Impact.) Council Research will complete this form for Council introduced legislation and the Administration is responsible for all other legislation. (Minimum of 350 words - Maximum of 1 page.)

**Background**

On an annual basis, the City of Jacksonville (City) applies to the Florida Inland Navigation District (FIND) for grant funding for specific waterways-related projects through their Waterways Assistance Program. These FIND grants are available to all communities in Duval County. PRCS reaches out to the Cities of Atlantic Beach, Neptune Beach and Jacksonville Beach for their potential projects. FIND grants fund both the design and construction phase of projects as well as acquisition projects. The project development costs are shared 50% by FIND and the 50% by the City, with exception of acquisition projects which are 25% from FIND and matched by 75% from the applicant. Internal Public Works fees for these projects are an ineligible expense for reimbursement through FIND.

The PRCS Department develops a list of potential projects and presents this list to the Jacksonville Waterways Commission. The Waterways Commission makes final recommendation to the City Council. The City's 2019 grant recommended applications include the following projects: Mandarin Park Dock & Kayak Launch construction (Council District 6), Oak Harbor Boat Ramp Dredge Construction (CD 13), and Johnston Island Acquisition (CD13).

These three (3) grant applications total \$4,085,000.00 (\$1,550,000.00 reimbursable from FIND, \$1,972,500.00 from City's match including internal engineering fees, and \$562,500 from City of Atlantic Beach for co-application for Johnston Island acquisition). If these applications are awarded by FIND, the grant agreements will require legislation to amend the CIP and authorize execution of the grant agreements.

**Recommended Action**

The Parks, Recreation and Community Services Department (PRCS) respectfully request Legislation to apply for three (3) FY19 Florida Inland Navigational (FIND) grant projects.

**APPROPRIATION:** Total Amount Appropriated \$4,085,000.00 as follows:  
List the source name and provide Object and Subobject Numbers for each category listed below:

(Name of Fund as it will appear in title of legislation)

Name of Federal Funding Source(s)	From: _____	Amount: _____
	To: _____	Amount: _____

Name of State Funding Source(s):	From: Florida Inland Navigation District	Amount: \$1,550,000.00
	To:	Amount:
Name of City of Jacksonville Funding Source(s):	From: Grant Capital Projects (interest)	Amount: \$1,972,500.00
	To:	Amount:
Name of In-Kind Contribution(s):	From: City of Atlantic Beach	Amount: \$562,500.00
	To:	Amount:
Name & Number of Bond Account(s):	From:	Amount:
	To:	Amount:

**PLAIN LANGUAGE OF APPROPRIATION / FINANCIAL IMPACT / OTHER:**

Explain: Where are the funds coming from, going to, how will the funds be used? Does the funding require a match? Is the funding for a specific time frame? Will there be an ongoing maintenance?... and staffing obligation? Per Chapters 122 & 106 regarding funding of anticipated post-construction operation costs.

(Minimum of 350 words - Maximum of 1 page.)

These three (3) grant applications total \$4,085,000.00 (\$1,550,000.00 reimbursable from FIND, \$1,972,500.00 from City's match including internal engineering fees, and \$562,500 from City of Atlantic Beach for co-application for Johnston Island acquisition). If these applications are awarded by FIND, the grant agreements will require legislation to amend the CIP and authorize execution of the grant agreements. FIND grants fund both the design and construction phase of projects. The project costs are shared 50% by FIND and the 50% by the City, except acquisition projects which are 25% from FIND and require 75% match from the City. Internal Public Works fees for these projects are an ineligible expense for reimbursement through FIND. Grant agreements allow two years to complete the project and the City can request one additional year, if needed. Upon completion of the two construction projects, City staff will take over maintenance responsibilities of the new facilities.

**ACTION ITEMS: Purpose / Check List.** If "Yes" please provide detail by attaching justification, and code provisions for each.

**ACTION ITEMS:**

	Yes	No
Emergency?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Justification of Emergency: If yes, explanation must include detailed nature of emergency.

	Yes	No
Federal or State Mandate?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Explanation: If yes, explanation must include detailed nature of mandate including Statute or Provision.

Fiscal Year Carryover?

Note: If yes, note must include explanation of all-year subfund carryover language.

CIP Amendment?

Attachment: If yes, attach appropriate CIP form(s). Include justification for mid-year amendment.

Contract / Agreement Approval?

Attachment & Explanation: If yes, attach the Contract / Agreement and name of Department (and contact name) that will provide oversight. Indicate if negotiations are on-going and with whom. Has OGC reviewed / drafted?

Authorizes applications by Brian Burket in Parks, Recreation and Community Services

Related RC/BT?

Attachment: If yes, attach appropriate RC/BT form(s).

Waiver of Code?

Code Reference: If yes, identify code section(s) in box below and provide detailed explanation (including impacts) within white paper.

Code Exception?

Code Reference: If yes, identify code in box below and provide detailed explanation (including impacts) within white paper.

Related Enacted Ordinances?

Code Reference: If yes, identify related code section(s) and ordinance reference number in the box below and provide detailed explanation and any changes necessary within white paper.

**ACTION ITEMS CONTINUED: Purpose / Check List. If "Yes" please provide detail by attaching justification, and code provisions for each.**

**ACTION ITEMS:**      **Yes**      **No**  
Continuation of Grant?

Explanation: How will the funds be used? Does the funding require a match? Is the funding for a specific time frame and/or multi-year? If multi-year, note year of grant? Are there long-term implications for the General Fund?

Surplus Property  
Certification?

Reporting  
Requirements?

Attachment: If yes, attach appropriate form(s).

Explanation: List agencies (including City Council / Auditor) to receive reports and frequency of reports, including when reports are due. Provide Department (include contact name and telephone number) responsible for generating Quarterly status reports on all active FIND grants due to FIND and Waterways Commission to be prepared by Brian Burket (255-7935) in Parks, Recreation and Community Services..

Division Chief:

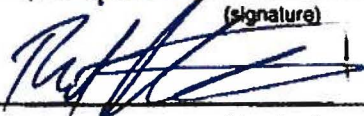


(signature)

Date:

1-8-2019

Prepared By:



(signature)

Date:

1-8-2019

**ADMINISTRATIVE TRANSMITTAL**

To: MBRC, c/o Roselyn Chall, Budget Office, St. James Suite 325

Thru: Daryl Joseph, Director, Parks, Recreation and Community Services  
(Name, Job Title, Department)  
Phone: 255-7903 E-mail: Djoseph@coj.net

From: Robert Skalitzky, Chief, Natural and Marine Resources Division, PRCS Department  
Initiating Department Representative (Name, Job Title, Department)  
Phone: 255-7912 E-mail: rskalitzky@coj.net

Primary Contact: Robert Skalitzky, Chief, Natural and Marine Resources Division, PRCS Department  
(Name, Job Title, Department)  
Phone: 255-7912 E-mail: rskalitzky@coj.net

CC: Jordan Elsbury, Director of Intergovernmental Affairs, Office of the Mayor  
904-630-1825 E-mail: jelsbury@coj.net

**COUNCIL MEMBER / INDEPENDENT AGENCY / CONSTITUTIONAL OFFICER TRANSMITTAL**

To: Peggy Sidman, Office of General Counsel, St. James Suite 480  
Phone: 904-630-4647 E-mail: psidman@coj.net

From: \_\_\_\_\_  
Initiating Council Member / Independent Agency / Constitutional Officer  
Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Primary Contact: \_\_\_\_\_  
(Name, Job Title, Department)  
Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

CC: Jordan Elsbury, Director of Intergovernmental Affairs, Office of the Mayor  
904-630-1825 E-mail: jelsbury@coj.net

Legislation from Independent Agencies requires a resolution from the Independent Agency Board approving the legislation.

Independent Agency Action Item:    Yes    No

Boards Action / Resolution?            Attachment: If yes, attach appropriate documentation. If no, when is board action scheduled?

**FACT SHEET IS REQUIRED BEFORE LEGISLATION IS INTRODUCED**